

BY-LAWS OF

JOSE LAKE

IMPROVEMENT ASSOCIATION

Updated July 13, 2017 based on amendments that were passed at the

July 1, 2017 Annual Meeting.

BY-LAWS OF

JOSE LAKE

IMPROVEMENT ASSOCIATION

ARTICLE 1

NAME

The name of the organization shall be “**JOSE LAKE IMPROVEMENT ASSOCIATION**”.

ARTICLE 2

PURPOSES

1. To promote the interest and welfare of the resident and non-resident property owners in the subdivisions bordering on Jose Lake, located in Plainfield Township, Iosco County, Michigan.
2. To improve the locality by bringing about necessary changes and promoting desirable improvements and doing anything necessary for the welfare and advancement of the members of this association.

ARTICLE 3

MEMBERSHIP QUALIFICATIONS

1. Be a bona-fide resident property owner or non-resident property owner in the area included in the subdivisions bordering on Jose Lake, located in Plainfield Township, Iosco County, Michigan.
2. Be interested in furthering the purposes for which this organization is formed.
3. Be approved by the Membership Committee, board of Directors and/or Association at large.
4. Members of the Association must comply with the recorded and unrecorded restrictions upon the use of land in the area included in the subdivisions bordering on Jose Lake, located in Plainfield Township, Iosco County, Michigan.
5. Each member in good standing shall be entitled to vote in person or by an authorized adult member of his family, or by proxy given to any other Association member in good standing. No lot shall be represented by more than one vote. Any member in good standing shall be entitled to one vote only, regardless of the number of lots owned by him.

ARTICLE 4

BOARD OF DIRECTORS

1. The affairs and business of the Association shall be governed by a Board of six (6) Directors elected from the members of the Association.
2. At the first meeting of the association, two (2) directors shall be elected to hold office until the annual meeting in July, 1951; two (2) directors shall be elected to hold office until the annual meeting in July, 1952; and two (2) directors shall be elected to hold office until the annual meeting in July, 1951. In July, 1951, and annually thereafter, two (2) directors shall be elected at the annual meeting, to hold office for three years and/or until their successor is elected.
3. The annual meeting of the Board of Directors shall be held in July of each year, following the annual meeting of the association.
4. Special meetings requested by the Board of Directors may be called by the President whenever he may deem it advisable, and he shall call such meeting when requested to do so in writing by a majority of the Board of Directors. Notice of such meeting shall be mailed by the Secretary to each member of the Association at least one (1) week prior to such meeting.
5. Any director failing to attend three (3) consecutive meetings of the Board of Directors may be dropped from the board by a majority vote of the Directors present at any meeting.
6. The Board of Directors by a majority vote of the whole Board, may remove any officer whenever, in its judgment, the welfare of the association requires such removal as an officer.
7. In case a vacancy shall occur in the Board of Directors or in any other office, the same shall be filled by the Board of Directors for the unexpired term.

ARTICLE 5

DUTIES OF OFFICERS AND MEMBERS OF BOARD OF DIRECTORS

1. The Board of Directors shall, after their election, and at each annual meeting thereafter, elect from among their membership, a President, Vice President, Secretary and a Treasurer and two (2) Trustees.
2. **PRESIDENT:** The President shall preside at all meetings of the Association and of the Board of Directors and shall be Ex-Officio member of all standing committees. President shall call meetings of the Board of Directors or of the Association whenever he may deem it advisable, or when requested to do so in writing by a majority of the Board of Directors.

3. **SECRETARY:** The Secretary shall give a two week notice, attend, and keep a record of the proceedings of all meetings of the Association and of the Board of Directors and publish minutes of the meetings within 30 days. Secretary shall keep a list of all members of the Association and shall perform such other duties as the Board of Directors may require. The Secretary shall receive such salary as shall be determined by the Association at each annual meeting.
4. **TREASURER:** The Treasurer shall keep an account of all money, and their use of, received by and expended for the use of the association. The Treasurer shall collect annual dues and assessments, make a detailed record of all receipts and their purpose, deposit all receipts in the Association bank account, and shall make disbursements. All checks drawn against funds deposited in any bank in the name of the Association shall be signed by the President and/or the Treasurer and/or Secretary. Checks must be signed by two (2) of the three officers. The Treasurer shall be bonded in such sum as the Board of Directors may deem advisable – the cost of such bond shall be paid out of the funds of the Association. The Treasurer shall perform such other duties as the Board of Directors may require. The Treasurer shall receive such salary as shall be determined by the Association at each annual meeting.
5. **TRUSTEES:** The trustees shall make an annual audit and a report rendered thereof at the annual meeting of the Association.
6. The Board of Directors shall not authorize expenditures exceeding Two Hundred (\$200.00) Dollars for any one (1) project they might undertake, without first having procured the authorization and approval of the Association at either a regular or special meeting of the membership.

ARTICLE 6

EXECUTIVE COMMITTEE

The Board of Directors may, in its discretion, elect an Executive Committee consisting of the President, Secretary, and two (2) other members of the Board who shall conduct the affairs and business of the association, and report its action at each meeting of the Board of Directors.

ARTICLE 7

ANNUAL MEETING OF THE ASSOCIATION

1. The first annual meeting of the association shall be held in July of 1950 and each year thereafter, at a time and place to be designated by the President. The Secretary shall notify in writing all members of the Association at least two (2) weeks prior to the holding of such annual meeting.
2. Special meetings of the Association may be called by the President or by a majority of the Board of Directors, or upon petition in writing addressed to the President or Board of Directors duly signed by twenty-five (25) or more voting members in good standing as certified by the

Secretary of the Association of such special meeting and its purpose at least two (2) weeks prior to the holding of the meeting.

ARTICLE 8

QUOROM

Four (4) Directors shall constitute a quorum at all meetings of the Board of Directors for the transaction of any and all business. Members of the Association, present in person, or by proxy, or by an adult member of his family, shall constitute a quorum for the transaction of its business at any and all meetings of the Association.

ARTICLE 9

MEMBERSHIP DUES

All members shall pay annual assessments, as set by the Association at its annual meeting for the fiscal year ending in June 30th of each year, but in no event shall any member be required to pay more than Thirty (30) Dollars in any calendar year, unless such assessment is voted as necessary at the meeting of the Association.

ARTICLE 10

COMMITTEES

The President shall appoint, with the approval of the Board of Directors, such committees as may be necessary to accomplish the purposes of this Association.

ARTICLE 11

ORDER OF BUSINESS

The order of business of the Association shall be as follows:

1. Call meeting to order
2. Pledge of Allegiance
3. Read minutes of previous meeting
4. Financial Report:
 - a. Treasurer's Report
 - b. Auditor's Report
 - c. Budget Report for ensuing year
5. Committee Reports
6. Election of Directors (Annually)
7. Unfinished business
8. New business
9. Adjournment

ARTICLE 12

AMENDMENTS

These by-laws may be amended at any time by a three-fourths (3/4) majority of the members present at a regularly called meeting of the Association. Notice of the proposed amendment to be included in the notice of the meeting.

ARTICLE 13

DISSOLUTION

This Association may be dissolved at any time by a three-fourths (3/4) majority of the members present at a regularly called meeting of the Association. Notice of the proposed dissolution to be included in the notice of the meeting.